



**ANNUAL GENERAL MEETING**  
**Hilton San Diego Bayfront (Sapphire 400)**  
**1 Park Blvd.**  
**San Diego, California 92101**  
**Sunday, June 14, 2015**

**Members Present:**

**Wayne Bartesko** dwbartes@yahoo.ca  
**Stew Anderson Chapter 66** stewanderson@evolveinc.ca  
**Kim Millar Chapter 63** kimberley.millar@ottawa.ca  
**Brodie Allen Chapter 48** brodie.allen@evolveinc.ca  
**Sara Cianflone Chapter 66** scianflone@winnipeg.ca  
**Sharon Slauenwhite Chapter 65** snslauenwhite@gov.pe.ca  
**Shannon Favaro Chapter 54** shannon.favaro@fortisbc.com  
**Matthew Flette Chapter 48** matt.flette@evolveinc.ca  
**Gordon MacNair (International Past President-IRWA) Chapter 63** gordon.macnair@oflcwa.ca  
**Jack Carello Chapter 29** Jack\_carello@cpr.ca  
**Tyler Jans Chapter 48** tyler@bluearth.ca  
**Arlene Mackenzie Chapter 62** arlene.mackenzie@gov.ab.ca  
**Kevin Paul Chapter 29** kevin\_paul@cpr.ca  
**Lauralee Harrison Chapter 62** lauralee.harrison@gov.ab.ca  
**Brian Taylor Chapter 62** Brian.Taylor@pwgsc-tpsgc.gc.ca  
**James Hardy Chapter 65** james.hardy@altusgroup.com  
**Koby Godwin Chapter 62** koby.godwin@gov.ab.ca  
**Jacob Partridge Chapter 66** jacob.partridge@evolveinc.ca  
**Kathryn Pollack Chapter 79** kathryn.pollack@uale.com  
**Joshua Dean Chapter 62** josh.dean@fortisalberta.com  
**Justian Wylie Chapter 48** justian.wylie@altalink.ca  
**Trevor J. Martens Chapter 48** trevor.martens@evolveinc.ca  
**Linda Kemp Chapter 29** lckemp@bell.net  
**Rod Graves Chapter 29** rod.graves@niagararegion.ca  
**Josie Tomei Chapter 29** josie\_tomei@cpr.ca  
**Dawn MacDougall Chapter 65** dtmacdougall@gov.pe.ca  
**Sandy Grigg (International Past President- IRWA) Chapter 29** sandy.grigg@sympatico.ca  
**William Giese Chapter 48** billgiese@synergyland.ca

## Special Guests:

Lee Hamre, IRWA International President  
Wayne Goss, IRWA International President Elect  
Mary Anne Marr, IRWA International Vice President  
Jeffrey Jones, IRWA International Secretary  
Mark Rieck, Executive Vice President -IRWA  
Fred Nasri, Vice President-Chief Financial Officer  
Rakhshan Mararei, Controller & Personnel Manager  
Carol Croft, President IRWEF  
Randy Williams, Past President-IRWA  
Donald Sherwood, Valuation Committee

1. **Call to Order:** President Sandy Grigg called the meeting to order at 11:00 AM.
2. **Quorum:** Vice President Dawn MacDougall confirmed we had a quorum.
3. **Welcome & Introduction:** President Sandy Grigg gave welcoming remarks and introduced Board of Directors, IEC members, Lee Hamre IRWA President, Wayne Goss International President Elect, Mary Anne Marr International Vice President, Jeffrey Jones International Secretary, past International Presidents and special guests
4. **Special Business – Donation Announcements:** Sandy Grigg \$300.00; Wayne Goss \$500.00. Thanks to all those who made donations at the meeting as well as the Board of Directors Meeting. Cheques to be kept for presentation at the AGM on Wednesday.
5. **Minutes from Annual General Meeting:** June 22, 2014, Hartford, Connecticut, were presented by President Sandy Grigg for approval.

Brian Taylor moved to approve the Minutes of the 2014 AGM.

Kevin Paul seconded.

No discussion.

Motion carried.

## 6. **Business from Minutes:**

**6.1 Financial Statement:** Secretary-Treasurer, William Giese presented the Financial Report for approval. Up to date account and GIC balances read out to audience. The accounting firm hired by the BOD is still drafting up the year end financial statement and will be available at a later date. As the CRWEF has never had a proper accounting firm responsible for our financials we were pressed to have a completed and audited statement ready in time for the AGM. This along with seeking proper compliance with the Canadian Revenue Agency will be completed and available to all members in due course.

Dawn MacDougall moved to approve the Financial Report.

Koby Godwin seconded.

No Discussion.

Motion Carried.

**6.2 Charitable Status:** President Sandy Grigg gave an update (via power point) on the Foundation's endeavors to obtain charitable status. The law firm hired by the Foundation reviewed our objectives, purpose, By-Laws and the questions that came back from Revenue Canada the last time we applied and in essence advised us of the obstacles and challenges which we would have if we did become charitable. The BOD's were all provided with the law firms findings and opinion and voted to remain status quo and follow the advice of the firm to continue with our Not for Profit Status and to work on updating our By-Laws and the recommendations to implement a budget as a zero balance on our budget vs. revenue (zero based budgeting). A letter from the law firm is available for review.

**6.3 Scholarship:** Vice President, Dawn MacDougall, discussed the criteria which was implemented for the selection process. Five Board Members took part in the selection process and the winner was, Calvin Giese, of Calgary. The possibility of splitting it was discussed by the Board Members who were involved in the process and it was decided that the winner was clear using the criteria implemented and it was not close enough between candidates to warrant splitting the \$ 2,500.00 scholarship. President, Sandy Grigg, explained that we could use more volunteers to help with the selection process. If anyone is interested please let a Board Member know.

**6.4 Website:** President Sandy Grigg, announced that the Foundation has fulfilled its goal of having its own website. Quotes for the implementation of the website were received from three companies and a decision was made to go with Websites.ca. This company had the best price point and offered continuous updating. This will be our cloud office for the future. Please visit [www.crwef.ca](http://www.crwef.ca) to check out the new site. Suggestions and comments are encouraged as we work on growing our site.

## **7. New Business:**

**7.1 Comments** from Randy Williams and Donald Sherwood, on behalf of the Valuation Community Practice Group. They introduced the idea of producing a Corridor Valuation book that will be universal in its use. This group wants to pair itself with IRWA and partner with the Appraisal Institute to develop this and they have formed a steering committee. Five individuals sit on this committee and they met in May of 2015, to lay the groundwork. An unbiased presentation of this book will be key to the steering committee efforts. The intricacies of this book are forming as it is being built. China, Mexico, US, etc. are all being consulted. No cost estimate has been figured out yet. The idea is after collecting the proper funds to start this venture, the book sales in the future will then be used to repay the initial funders. This book will be a 'worldly' production so it will be a true Universal book. This is a very complex issue and will still take much time to complete. A course might be developed for use of this book. Gordon McNair mentioned that Canada will love to accept any invitation on this as a corridor value book/course is much needed. Randy Williams went into much more detail explaining the issues at hand on having so many different players. They will be pitching this to CRWEF for funding eventually.

**7.2 Motion to Ratify:** Many teleconferencing meetings were successful in helping the BOD to fulfill the objectives and goals of the Foundation.

Motion to ratify all decisions of the BOD over the last year was moved by Laura Lee Harrison.  
Linda Kemp seconded.  
No discussion.  
Motion carried.

**7.3 Budget:** President, Sandy Grigg discussed the Board's decision to implement a budget and that we are in the process of collecting this data now to develop an accurate budget for future use. Sandy presented our projected costs. Because not everyone used travel funds we were able to reallocate some of the money to help offset the over budget on our booth advertising this year. There was some concern suggested from the floor that the budget for travel vs. income should be a proper offset. This conversation resulted in a discussion about increasing our revenue; how do we do that?

**7.4 Sponsorship Program:** President Sandy Grigg, outlined in his power point presentation the concept and guidelines of a Sponsorship Program. Leaflets introducing this initiative were available and will be circulated and officially announced at the IRWA AGM, on Wednesday. The Board has approved the allocation of \$5,000.00 to the program . \$3,000.00 for Canadian initiatives , \$1000.00 for American initiatives and \$1,000.00 for International initiatives. Sandy explained that it is a flexible plan and we will continue to work on the intricacies of how it will function. We are hoping that through this effort it will help to grow donations coming to the Foundation. In an effort to make this program a success we will need more volunteers to come on other than the Executive and BOD.

**8. Nominations & Election of Officers:** Brian Taylor ran the elections. Announced that we need Nominations for President, Vice President, Secretary/Treasurer, each position being a 2 year position.

Nomination for Dawn MacDougall as President - Gordon McNair, seconded by Ian McNary. Any other nominations (3 x), none, all in favor – yes.

**Dawn MacDougall was elected as President.**

Nomination for William Giese as Vice President – Laura Lee, seconded by Sarah Cianflone. Any other nominations (3x), none, all in favor – yes.

**William Giese was elected as Vice President.**

Nomination from floor, Shannon Favaro as Secretary-Treasurer –Koby Godwin, seconded by Gordon McNair. Any other nominations (3 x), none, all in favor – yes.

**Shannon Favaro elected as Secretary/Treasurer.**

**9. Special Resolution:** Notice on Sandy's power point presentation shows section (regarding membership) 3.1.1 and the membership shall be notified. From here on in, notice of the AGM will be available through the CRWEF's website.

**10. Closing Comments:** Sandy suggested that a newer dynamic is coming with the energy of our actions which include the new website, budgets, sponsorship program, course development, etc. This means both exciting times and being better informed through our new web site, stay tuned!

**11. 2016 AGM:** Vice President Dawn MacDougall, moved that the CRWEF's 2016 Annual General Meeting be held in Nashville, Tennessee, USA, with the date, time and exact location to be determined at a later date.

Koby Godwin seconded

No discussion

Motion carried

**12. Adjournment:** President Sandy Grigg moved the meeting be adjourned

Shannon Favaro seconded

Motion carried- meeting adjourned